

ARMADA TOWNSHIP BOARD  
MEETING MINUTES  
TUESDAY, APRIL 22, 2025

**CALL TO ORDER:** 7 p.m. by Supervisor Krotche

**MEMBERS PRESENT:** Nikkel, Goetzinger, Job, Swiacki, Krotche  
Also present: Deputy Supervisor Panczyk

**MEMBERS ABSENT:** None

**PUBLIC COMMENT(s):** None

**NEW BUSINESS:**

**Policy and Procedures:** Deputy Supervisor Panczyk prepared a discussion draft with changes for the board to review. Deputy Panczyk has met separately with the Supervisor, Clerk and Treasurer over the past few months asking for any input. The board reviewed and discussed each section of the Policies and Procedures Manual, Deputy Supervisor Panczyk made note of each change as discussed.

Motion by Nikkel seconded by Swiacki to adopt B. Order of Business as presented with changes as discussed effective 4.22.25.

**All Ayes**

**Motion CARRIED**

Motion by Swiacki to adopt A. Time off Requests effective 4.22.25 as discussed.

**All Ayes**

**Motion CARRIED**

**ADJOURNMENT:** Motion by Krotche seconded by Nikkel to adjourn the meeting at 9:22 p.m.

**All Ayes**

**Motion CARRIED**

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Mary K. Swiacki, CMMC, MiPMC  
Armada Township Clerk

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Christopher Krotche  
Supervisor

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