

ARMADA TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, MARCH 12, 2025 AT 7 PM.

**PUBLIC HEARING – Truth In Budgeting**

**CALL TO ORDER:** At 7:00 p.m. by Supervisor Krotche

**MEMBERS PRESENT:** Nikkel, Goetzinger, Job, Swiacki, Krotche

**MEMBERS ABSENT:** None

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.**

**OPEN PUBLIC HEARING:** Motion by Krotche seconded by Nikkel to open public hearing 7 p.m.

**Public Comments:** Marcia Hollins would like to include more things for the Village of Armada within our budget. Overtime we should meet with the Village, send a representative to the Village meetings and listen to what they have to say.

**ADJOURN PUBLIC HEARING:** Motion by Krotche seconded by Swiacki to close the public hearing 7:15 p.m.  
**All Ayes** **Motion CARRIED**

**REGULAR MEETING**

**CALL TO ORDER:** 7:15 p.m. by Supervisor Krotche

**MEMBERS PRESENT:** Nikkel, Goetzinger, Job, Swiacki, Krotche

**MEMBERS ABSENT:** None

**SET/AMEND AGENDA:** Motion by Swiacki seconded by Goetzinger to approve agenda as amended. Remove 9j and Add 9x Fire Department: Additional Payment for 2022 Braun ambulance.

**All Ayes** **Motion CARRIED**

**PUBLIC COMMENTS:** Courtney Ward, Aaron Zienert, Rob Thomas, Jay Burgher, Ken DeCock, DJ Kehrig.

**CONSENT AGENDA ITEMS:**

**(a) Approval of Minutes:**

Regular meeting minutes February 12, 2025

Special meeting minutes February 27, 2025

**(b) Current Bills totaling \$ 2,628,108.10**

**(c) Revenue and Expenditure Reports**

**(d) Department Reports**

Motion by Job seconded by Swiacki to approve consent agenda items as presented.

**All Ayes** **Motion CARRIED**

**CORRESPONDENCE/INFORMATION:**

**Letter from resident:** Clerk Swiacki read a letter from Greg Slubowski thanking Armada fire fighters CJ Myny, Justin Boling and Kurtis Kennedy for installing new smoke detectors. They were very kind and courteous.

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**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Fire Department: Utility Truck purchase:** Motion by Swiacki seconded by Nikkel to authorize Fire Chief Kohut, on behalf of Armada Township, to proceed with the purchase of 2025 Ford F-350 and necessary up-fitting not to exceed \$80,000 as presented. (A consortium bid thru MiDEAL a government fleet program, was used to obtain bids).

**All Ayes**

**Motion CARRIED**

**Fire Department: MERS Compensation Addendum:** Motion by Swiacki seconded by Job to approve Customized Definition of Compensation Addendum as presented to align with Local 5053, AFL-CIO – April 1, 2022 to March 31, 2026 Agreement. Addendum needs to be updated to reflect changes per CBA.

**All Ayes**

**Motion CARRIED**

**FY24/25 End of Fiscal Year Fire Fund Budget Amendment(s):** Motion by Swiacki seconded by Job to approve amendments as presented.

From 206.336.704.005 Paid on Call move \$18,000 to 206.336.704.003 Full-time wages  
From 206.336.710.000 Liability/Work Comp move \$2,000 to 206.336.704.003 Full-time wages  
From 206.336.710.000 Liability/Work Comp move \$10,000 to 206.336.704.008 Overtime  
From 206.336.830.000 Training/Education move \$15,000 to 206.336.704.008 Overtime  
From 206.336.971.013 Building Remodel/Updates move \$10,000: \$3,000 to 206.336.920.000 Utilities  
\$6,500 to 206.336.721.000 FICA  
\$ 93.67 to 206.336.780.000 Postage  
\$403.81 to 206.336.704.000 Chief Wages  
\$2.52 to 206.336.970.000 Capital Outlay

From 206.720.001 Uniform purchases move \$4,000 to 206.336.740.000 Chief Wages  
From 206.336.797.000 Fire/Life Safety move \$4,000 to 206.336.740.000 Chief Wages  
From 206.336.930.002 Equip/EMS move \$15,000: \$1,700 to 206.336.722.000 Medicare  
\$13,300 to 206.336.970.000 Capital Outlay  
From 206.336.801.001 Contractual EMS move \$ 60,000 to 206.336.970.000 Capital Outlay

**All Ayes**

**Motion CARRIED**

**FY24/25 End of Fiscal Year General Fund Budget Amendment(s):** Motion by Swiacki seconded by Job to approve amendments as presented.

101.000.664.000 Int/Divided Revenue previous amount \$15,000 adjustment + \$26,412.50 New Amount \$41,412.50  
101.265.801.000 Contractual previous amount \$1.00 adjustment +26,412.50 new amount \$26,413.50  
From 101.265.704.000 Wages/Bldg. & Grounds move \$ 1,935.50 to 101.265.801.000 Contractual Services

**All Ayes**

**Motion CARRIED**

**Township operating millage rate FY25/26:** Motion by Swiacki seconded by Job to set FY25/26 township operating millage rate a .7235.

**All Ayes**

**Motion CARRIED**

**Fire Special Assessment rate FY25/26:** Motion by Swiacki seconded by Job to set fire special assessment rate for FY25/26 at 3.25 mills.

**All Ayes**

**Motion CARRIED**

**Fire ALS millage rate FY25/26:** Motion by Swiacki seconded by Job to set ALS millage rate for FY25/26 at 2.25 mills.

**All Ayes**

**Motion CARRIED**

**FY25/26 Fire Fund Budget:** Motion by Swiacki seconded by Job to adopt FY25/26 fire fund budget as presented.

**All Ayes**

**Motion CARRIED**

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**FY25/26 General Fund Budget:** Motion by Swiacki seconded by Nikkel to adopt FY25/26 general fund budget as presented.

**All Ayes**

**Motion CARRIED**

**FY25/26 Township Board Wage Resolution:** Motion by Swiacki seconded by Krotche to adopt Resolution #2025-04 as presented.

**All Ayes**

**Motion CARRIED**

**Proposed wage increase- Deputy Treasurer:** Motion by Swiacki seconded by Krotche to increase Deputy Treasurer Nadine Gearhart wage from \$17.50 to \$19.50 per hour effective April 1, 2025

**All Ayes**

**Motion CARRIED**

**Proposed wage increase - Deputy Clerk:** Motion by Swiacki seconded by Nikkel to approve 2.5% wage increase for Deputy Clerk, Dawn Boyd from \$20.04 to \$20.55 per hour effective April 1, 2025

**All Ayes**

**Motion CARRIED**

**Proposed wage increase – Fire Department/Part-time:** Motion by Swiacki seconded by Nikkel to approve 2% wage increase for fire department part-time personnel from \$17.50 to \$17.85 per hour effective April 1, 2025.

**All Ayes**

**Motion CARRIED**

**May Board of Trustees meeting date:** Motion by Job seconded by Nikkel to move May 14 regular meeting date to Thursday, May 8, 2025.

**All Ayes**

**Motion CARRIED**

**Senior Center – key holders:** Motion by Krotche seconded by Nikkel to add three volunteers as key-holders for the Senior Center to ensure the center remains open during posted business hours.

**All Ayes**

**Motion CARRIED**

**Zoning Board of Appeals – Two appointments:** Motion by Krotche seconded by Nikkel to appoint Randy Finlay for a term from April 2025 to April 2028

**All Ayes**

**Motion CARRIED**

Motion by Krotche seconded by Swiacki to appoint Kevin Grand for a term from April 2025 to April 2028.

**All Ayes**

**Motion CARRIED**

**17477 33 Mile Rd:** Motion by Swiacki seconded by Goetzinger to approve proceeding with court-approved order to bring property into compliance. The cost for removal and disposal of items is the responsibility of the Defendant. If Defendant does not remit payment for removal and disposal to the township the cost will be placed on tax roll for the property to be collected in the same manner as real property taxes. Defendant is to be notified in writing (by email) and verbally by phone with the date and time the Township will be on site for removal of items.

**All Ayes**

**Motion CARRIED**

**Building Department: Proposal for fillable permit applications:** Motion by Swiacki seconded by Nikkel to approve the Nucleus One Forms at a cost of \$500 for implementation and \$250 administration fee per year.

**All Ayes**

**Motion CARRIED**

**Building Department – Fee Schedule:** Motion by Swiacki seconded by Job to approve proposed fee schedule as amended – Under Building Permit Comparison Commercial Fee should be \$85 not 75 per inspection.

**All Ayes**

**Motion CARRIED**

**Wade Trim – Three year planner proposal:** Motion by Swiacki seconded by Job to approve contract as presented.

**All Ayes**

**Motion CARRIED**

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**BS&A – Remote training for Tax/General Ledger/Accounts Payable and Cash Receipting:** Motion by seconded by to approve training in the amount of \$2,200 as presented.

**All Ayes**

**Motion CARRIED**

**Bookkeeper:** Motion by Krotche seconded by Nikkel to hire Camille Finlay at a rate of \$40 per hour.

**All Ayes**

**Motion CARRIED**

**2022 Braun Ambulance – Additional payment:** Motion by Swiacki seconded by Nikkel to approve additional payment of \$125,000 from Capital Outlay out of the FY24/25 fire budget.

**All Ayes**

**Motion CARRIED**

**PUBLIC COMMENT: BOARD MEMBERS:** Trustee Nikkel, Trustee Goetzinger, Treasurer Job, Clerk Swiacki and Supervisor Krotche.

**CLOSED SESSION:** None

**ADJOURNMENT:** Motion by Krotche seconded by Job to adjourn the meeting at 8:15 p.m.

**Motion CARRIED**

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Mary K. Swiacki, CMMC, MIPMC  
Armada Township Clerk

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Christopher Krotche  
Supervisor

**Publish: 3.19.25**