



ARMADA TOWNSHIP PLANNING COMMISSION

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Regular Planning Commission Meeting Minutes

Wednesday, February 5, 2025 - 7:00 p.m.

1. **Call to Order-** Kehrig called the meeting to order at 7:00 pm
2. **Pledge of Allegiance-** Kehrig led the Pledge of Allegiance
3. **Roll Call**
 - a. Present at Roll Call: Chair Kehrig, Commissioners Abercrombie, Finn, Kutchey, Jabara and Township liaison Nikkel. Commissioner Arnold arrived at 7:03 pm.
 - b. Also present: Planner Habben and Recording Secretary Bailey
4. **Approve/Amend Agenda- Motion** by Abercrombie, 2nd by Kutchey to approve the agenda as presented. **-All Ayes- Motion Carried**
5. **Approval of Minutes:** Regular Meeting Minutes December 4, 2024 - **Motion** by Kutchey, 2nd by Jabara to approve the minutes of the regular meeting of December 4, 2024, as amended. **-All Ayes- Motion Carried**
6. **Public Comments** –Jay Burgher, 21200 Armada Ridge Rd. Concerns regarding the AG/SAA zoning ordinance text amendments. Questions about definitions and livestock.
7. **Public Hearing-** no public hearing
8. **Reports and Correspondence**
 - a. **Project Status Report** –Armada Center Storage submitted new plans but not ready for Planning Commission. **Motion** to file correspondence by Abercrombie, 2nd by Finn. **-All Ayes- Motion Carried**
9. **Unfinished Business:**
 - a. **AG/SAA Zoning Ordinance Text Amendments**–Motion by Nikkel to postpone to next meeting. 2nd by Abercrombie. Discussion took place. Concerns about event barns. Nikkel referred to New business d. zoning ordinance subcommittee. Planner Habben explained how the subcommittee will look at the entire ordinance and could get through more audits, separate from regularly scheduled commission meetings and will take about a year. This part of the ordinance was pulled out to move forward to use on pending applications. **Motion** by Nikkel to postpone the AG/SAA Zoning ordinance text amendment to next meeting, 2nd by Abercrombie. **-All Ayes- Motion Carried.**
10. **New Business:**
 - a. **Parks and Recreation Plan**-would consist of a parks and recreation committee, 2 meetings on content would be held with 1 public meeting. Planner recommended plan be ready by November 2025 to be eligible for grants. **Motion** by Nikkel to recommend to the township board for Wade Trim to update recreation master plan with a collaborative meeting. 2nd by Finn. **-All Ayes- Motion Carried.**

- b. **Planning Commission Annual Report**- Discussion took place about training for Planning Commission, joint meetings with township board, general processes, roles and expectations. **Motion** by Abercrombie to table the annual report to next month's meeting, 2nd by Jabara.
-All Ayes- Motion Carried.
- c. **Processing of Applications**- Applicants will submit plans 2 months before the targeted planning commission meeting to give time for Planner and Engineer to review. Building and Fire review needs to be done before it comes to planning commission.
- d. **Zoning Ordinance Subcommittee**- Subcommittee will include some planning commission members, the township supervisor, and the planning and zoning administrator. The subcommittee will go through audits and present a general policy direction to the planning commission. Arnold and Abercrombie volunteered and will notify the Supervisor of their interest.

11. **PC Projects**- none

12. **Public Comments**- Jay Burgher, 21200 Armada Ridge Rd. Concerns about losing farmers and farmland and preserving agricultural roots.

13. Adjournment. **Motion** by Finn, 2nd by Nikkel to adjourn at 8:36 pm.

-All Ayes: Motion Carried.

Respectfully submitted:

Michelle Bailey, Recording Secretary

Approved:

D.J. Kehrig, Chair

Date: _____